ATTENTION HOMEOWNERS

If you are planning on installation of solar panels on your roof, this is a reminder that you must submit an application for exterior changes to the ARB and have that application approved <u>before that installation begins</u>.

We advise you to submit copies of all the plans and paperwork from the contractor with your application. This will reduce the chance that your application may be delayed if the ARB needs to request additional information.

Please take note: If the contractor has advised you that the panels will need to be installed on the front slope of your roof for efficiency, you <u>must</u> include a detailed explanation from the contractor as to why this is necessary.

Completed applications are to be sent to FirstService Residential at the address listed in the ARB application. <u>Do not</u> send the application to the ARB. All applications for exterior changes <u>must</u> be logged in through FirstService Residential.

For more information, we refer you to the Governing Documents, Exhibit F, Architectural Guidelines, Solar Panels/Collectors, page 8.